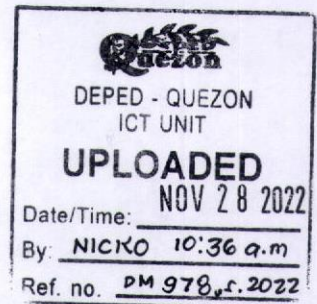




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



28 November 2022

DIVISION MEMORANDUM
DM No. 978, s. 2022

DIVISION ORIENTATION CUM TECHNICAL ASSISTANCE FOR SELECTED SCHOOL HEADS, PUBLIC DISTRICT SUPERVISORS AND HRMPSB MEMBERS ON THE 2022 DEPED MERIT SELECTION PLAN

**To: Assistant Schools Division Superintendents
Chief, Curriculum Implementation Division
Chief, Schools Governance Operation Division
HRMPSB-Chairman, Members and Secretariat
Public Schools District Supervisor
Elementary and Secondary School Heads
All Concerned**

1. Pursuant to DepEd Order No. 19, s. 2022 and in preparation for its implementation come January 2023, this Division will conduct an Orientation Cum Technical Assistance For Selected School Heads, all Education Program Supervisors (EPS) and Public Schools District Supervisor (PSDS) who sit as member of Division HRMPSB Committee and Sub-Committee on the New Merit Selection Plan of the Department of Education on November 30, 2022 - December 2, 2022 at M.I Sevilas Farm and Resort, Domoit, Lucena City. Day 0 is on November 30, 2022, which may be allocated for travel time for the participants coming from far or remote stations. Attached herewith is the list of participants for the said activity. (See attached enclosure)
2. The objective of the said activity is to orient all the participants on the provisions of DepEd Order No. 19 s. 2022 and to capacitate them on the guidelines for the Selection, Recruitment and Appointment of personnel.
3. Participants are expected to be at the venue thirty (30) minutes before the scheduled orientation.
4. To ensure the implementation of health and safety protocols amidst the COVID – 19 pandemic, the conduct of this activity shall comply with the existing guidelines and policies of the IATF.

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5. Travel Expenses shall be charged to the respective school/office MOOE of the participants subject to the usual accounting and auditing rules. Please refer to DM 910 s. 2022 for clarifications on travel guidelines.

6. Immediate dissemination of this Memorandum is earnestly desired.

ELIAS A. ALICAYA, JR. EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Perajmo11/28/2022

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Enclosure No. 1 to DM No. **978** s. 2022

	NAME	POSITION
1	Elias A. Alicaya Jr.	OIC-SDS
2	Gregorio A. Co Jr	ASDS
3	Gregorio T. Mueco	ASDS
4	Herbert D. Perez	ASDS
5	Elizabeth M. De Villa	SGOD CHIEF
6	Lorena S. Walangsumbat	CID CHIEF
7	Maria Dolores D. Atienza	AO V
8	Wennie O. Gaela	AO IV/ HRMO II
9	Celestina M. Alba	EPS
10	Jee-Ann Borines	EPS
11	Joseph Jarasa	EPS
12	Joan Alejaida R. Mauhay	EPS
13	Asuncion C. Ila	EPS
14	Abner Ml. Pureza	EPS
15	Walter F. Galarosa	EPS
16	Juanito A. Merle	EPS
17	Raul Agaran	EPS
18	Fernando T. Seno	EPS
19	Carmela Ezcel A. Orogo	EPS
20	Maria Dylin Garcia	EPS
21	Maribel Santilices	OIC-PSDS
22	Ireen O. Aveno	PSDS
23	Jaybert R. Saron	PSDS
24	Francisco D. Oblea	PSDS
25	Sharon A. Villaverde	PSDS
26	Jessie E. Quesea	PSDS
27	Aurea J. Gandia	PSDS
28	Elenar B. Opeña	PSDS
29	Catalino L. Porta	PSDS
30	Desideria P. Zafranco	PSDS
31	Melinda R. Camacho	PSDS
32	Aris S. Barrago	OIC-PSDS
33	Leonora T. Mopera	PSDS

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34	Luzviminda T. Buerano	PSDS
35	Liliosa B. Diasanta	PSDS
36	Maria Fatima U. Calayag	PSDS
37	Raquel P. Marcuap	PSDS
38	Mario Pablo V. Umali Jr.	PSDS
39	Cynthia M. Marquez	PSDS
40	Carlito B. Gunay	PSDS
41	Celso T. Dimaculangan	PSDS
42	Restituto M. Hernandez	PSDS
43	Ma.Lourdes C.Cabanag	PSDS
44	Marilyn N.Permejo	PSDS
45	Isidro P. Delos Reyes	PSDS
46	Chona D. Andrade	PSDS
47	Angelito A. Olvida	PSDS
48	Anabelle F. Empleo	PSDS
49	Nolan L. Santoalla	PSDS
50	Maria Carla M. Caraan	PSDS
51	Maria Carla M. Caraan	PSDS
52	Reyvi C. Faraon	PSDS
53	Meriam C.Camposano	PSDS
54	Mercedita G. Lorredo	PSDS
55	Laarni A. Gloria	PSDS
56	Eutiquio A. Empleo	PSDS
57	Ferdinand T. Glor	PSDS
58	Redempta J. Nuevo	PSDS
59	Rebie A. Marciano	PSDS
60	Susana P. Nera	PSDS
61	Caridad C. Grimaldo	PSDS
62	Carmelo Eusebio P. Altamira	PSDS
63	Helen R. Esternon	PSDS
64	Rosaldo Adan	PSDS
65	Darwin L. Villaflor	PSDS
66	Marlon M. Raneses	PSDS
67	Lourdes M. Tan	PSDS
68	Rejulios M. Villenes	PSDS
69	Meilani L. Adan	PSDS
70	Jaime F. Zara Jr.	PSDS

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71	Orlando D. Serdon	PSDS
72	Sylvia H. Bulfane	PSDS
73	Isagani H. Matibag	PSDS
74	Alicia V. Gonzales	PSDS
75	Janet N. Suaverdez	School Principal II
76	Rosalie A. Salgo	School Principal III
77	Marnita G. Banderada	School Principal I
78	Ofelia C. Castiloo	School Principal II
79	Edison T. Astrera	School Principal I
80	Rheinald V. Rivera	School Principal I
81	Calixto S. Blazo	School Principal IV
82	Gregorio A. Racelis	School Principal IV
83	Yoleny R. Portales	School Principal III
84	Melanie R. Sario	School Principal III
85	Brenda V. Justo	School Principal I
86	Reynaldo V. Nanong	School Principal III
87	Elmer C. Ravina	School Principal II
88	Luningning R. Mendoza	School Principal IV
89	Maria Teresa V. Esperanza	School Principal III
90	Marilou P. Recto	School Principal I
91	Antonio R. Bulfa	School Principal II
92	Sherwin Vargas	School Principal I
93	Mario A. Guevarra	School Principal III
94	Myla V. Combalicer	School Principal II
95	Jaime L. Martinez	School Principal II
96	Loida V. Hidalgo	School Principal II
97	Mharlee V. Derecho	School Principal I
98	Jessie V. Vasquez	School Principal IV
99	Peter Andrew G. Regencia	School Principal I
100	Feliza B. Quevada	School Principal IV
101	Nimpha L. Reyes	School Principal II
102	Vilma P. Quedilig	School Principal II
103	Gilbert M. Forbes	School Principal III
104	Buenaventura D. Lucas	School Principal III
105	Analyn V. Atienza	School Principal II
106	Violeta T. Catapia	School Principal II
107	Cynthia J. Reyroso	School Principal II

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108	Josephine S. Arquiza	School Principal II
109	Melanie D. Bonquin	School Principal II
110	Victor D. Emmanuel Maderazo	School Principal III
111	Serafin M. Caringal	School Principal II
112	Carlo Erba M. Pacinos	School Principal III
113	Guillerma D. Untalan	School Principal III
114	Cecilia V. Rocafort	School Principal II
115	Margarita A. Rodrigo	School Principal II
116	Adelina A. Gonzales	School Principal I
117	Loredel B. Romano	School Principal II
118	Benedict C. Abello	School Principal I
119	Grace U. Salvatus	School Principal II
120	Elizabeth M. Ojastro	School Principal III
121	Allan S. Olveda	School Principal III
122	Elias E. De Castro	School Principal III
123	Felix M. Alegre	School Principal IV
124	Rogelio Villapando	School Principal II
125	Carmen F. Valdoria	School Principal III
126	Leonardo (Johnny) C. Ravalo, Jr	School Principal II
127	Ariane Araw	School Principal I
128	Marilou T. Banal	School Principal III
129	Susana Maano	School Principal I
130	Maria Violeta D. Elises	School Principal I
131	Joseph Presly R. Labaguez	School Principal IV
132	Cherry R. Pelobello	School Principal IV
133	Elda B. Avila	School Principal I
134	Gloria M. Licas	School Principal III
135	Melba M. Gonzales	School Principal III
136	Jennifer E. Ayapana	School Principal II
137	Ronaldo V. Garcia	School Principal III
138	Flora P. Mayol	School Principal II
139	Elenita B. Besabe	School Principal I
140	Gelyn D. De Castro	School Principal III
141	Jackielou L. Cortez	School Principal I
142	Leilani A. Pregallana	School Principal III
143	Jennifer J Macasaet	School Principal I
144	Thelma Manalo	School Principal II

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145	Edna Soriano	School Principal II
146	Marina R. Abueva	School Principal IV
147	Bernardo Cristino P. Altamira	School Principal III
148	Elpidio S. Javier	School Principal II
149	Jean B. Villela	School Principal II
150	Margarita Segui	School Principal I
151	Arline A. Samson	School Principal I
152	Donato J. Marqueses	School Principal I
153	Rossano O. Bernal	School Principal I
154	Rene L. Portades	School Principal IV
155	Teodosio F. Lakian	School Principal IV
156	Arminda D. Red	School Principal I
157	Rexter J. Anda	School Principal II
158	Carina P. Jamilano	School Principal I
159	Ma. Lila Medea L. Labios	School Principal I
160	Joseph C. Hinanay	School Principal IV
161	Sighlie M. Regodo	School Principal II
162	Jannette J. Cabangon	Head Teacher I
163	Liza T. Rodillas	School Principal I
164	Ceres A. Red	School Principal I
165	Antonio O. Luna	School Principal III
166	Anna Jean M. Ogerio	Administrative Officer II (TWG)
167	Rodelio Esmerna Jr.	Administrative Officer II (TWG)
168	Akimi Therese Asano	Administrative Assistant III (TWG)
169	Reylan T. Ranillo	Administrative Assistant II (TWG)
170	Carlos J. Sanchez	Administrative Assistant III (HRMPSB)
171	Emmanuel Santiago	Teacher III (HRMPSB)

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DIVISION ORIENTATION CUM TECHNICAL ASSISTANCE FOR SELECTED SCHOOL HEADS, PUBLIC DISTRICT SUPERVISORS AND HRMPSB MEMBERS ON THE 2022 DEPED MERIT SELECTION PLAN

DAY 1 - DECEMBER 1, 2022 (MORNING SESSION)

Time	Duration	Session	Purpose	Key Methodology	Materials Needed
7:00 AM – 8:00 AM	1 HR	Preliminaries	Arrival and Registration		
8:00 AM – 8:30 AM	30 mins	Attendance Welcome Remarks Message	<ul style="list-style-type: none"> National Anthem, Opening Prayer, Calabarzon March, Quezon Hymn, Energizer Checking of Attendance (AO II Anna Jean M. Ogerio) Welcome Remarks (AO Maria Dolores D. Atienza) Message (SDS Elias A. Alicaya, Jr.) DEPED HR Framework (ASDS Gregorio A. Co Jr.) 		
8:30 AM – 10:00 AM	1 hr & 30 mins.	Discussion			
10:00AM- 10:30 AM	30 mins.		HEALTH BREAK		
10:30 AM – 12 NN	1 hr & 30 mins.		<ul style="list-style-type: none"> The DepEd Merit Selection Plan (ASDS Gregorio T. Mueco, HRMO Wennie O. Gaeta, AO II Anna Jean M. Ogerio) 	Presentation	Laptop, Wide Screen, Projector / LCD
12:00 NN – 1:00 PM	1 hr	Discussion, Workshop & Provision of Technical Assistance	LUNCH BREAK		
1:00 PM – 2:00 PM	1 hr		Continuation of Session on Merit Selection and Plan		
2:00 PM – 3:00 PM	1 hr		Criteria and Point System - Teacher Hiring and Promotion (ASDS Gregorio T. Mueco)		
3:00 PM – 3:30 PM	30 mins		Health Break		
3:30 PM – 5:00 PM	1 hr and 30 mins		Continuation of Teacher Hiring and Promotion		

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DAY 2 - DECEMBER 2, 2022

Time	Duration	Session	Purpose	Key Methodology	Materials Needed
8:00 AM - 8:15 AM	15 mins		Management of Learning		
8:15 AM - 10:00 AM	1 hr & 30 mins	Discussion & Workshop	<ul style="list-style-type: none"> Criteria and Point System- Non-Teaching, Related-Teaching and School Administration (NTRSA) (ASDS Herbert D. Perez) 	Presentation	Laptop, Wide Screen, Projector/LCD
10:00AM- 10:30 AM	30 mins.		HEALTH BREAK		
10:30 AM - 12 NN	1 hr and 30 mins.	Discussion & Workshop	<ul style="list-style-type: none"> Presentation of Workshop Outputs 		
12 NN - 1:00 PM	1 hr		LUNCH BREAK		
1:00 PM - 2:00 PM	1 hr		<ul style="list-style-type: none"> Closing Program 		
2:00 PM			HOME SWEET HOME		

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